

### **REQUIRED ITEMS FOR COMPLETION**

- Form request type (ONLY ONE TYPE)
- School of attendance (ONLY ONE SCHOOL)
- Student Name
- Student Birthdate
- Student Grade Level
- Guardian and/or Alternate Transportation Party Name
- Relationship to Student—**must notify of change**
- Complete Address—**must notify of change, too**
- Contact Number/s—**must notify of change, too**
- Guardian Email

### **APPLICABLE DOCUMENTATION**

#### **\* Proof Of Residency -**

*Must be one of the following that is current, no more than 60 days old with visible statement/process date:*

Bank Statement, Paystub, Billing Statement, Letter from Government or Legal Agency, Lease, Computerized Rental Receipt, Utility Bill or Turn On Notification, USPS Change of Address Confirmation Letter, etc. **No Handwritten, mass mailers, or junk mail will be accepted.**

#### **\*Custody Information (if applicable)**

Must be court stamped and in its entirety

#### **\* Birth Certificate (if applicable)**

It is strongly suggested to provide a birth certificate for **all incoming KG/new to school students** and students that **have never been enrolled** in Akron Public Schools to enable quick processing of your request

### **TRANSPORTATION CONTACT INFO**

Akron Public Schools	330-761-1390
Petermann Bus Co.	330-773-4222
Student Services/Transportation	330-761-2738

**\*\*DO NOT USE THIS FORM** for students who are in High School or attend any Akron Public School! *Guardians of High School Students (9th–12th) must contact M. Freeman for a Metro bus pass at (330) 761-2961 or mfreeman@apslearns.org.*

### **RFT GENERAL INFORMATION**

- **Must reside within the Akron Public School District! Not eligible for out-of-district students.**
- Yellow Bus transportation service only
- May list up to 4 students on this form
- Only **one** school may be listed per form
- Must be from a residential, **not business address**, and reside **over 2.0 miles** from school of attendance
- Must be within 30 min or less travel time by bus
- **Required yearly** and/or any time there are changes in school, address, and/or guardianship
- Must be turned in **4 weeks prior to school starting** at the beginning of school year for transportation service when school starts
- May apply year-round once school is in session
- **Late entry** at beginning of school year may cause a **10-15 business day delay** in processing (not counting holidays and weekends)
- Payment-in-Lieu eligibility is at the sole discretion of Akron Public Schools.
- Denial letters for missing documentation or change in status will be mailed to residence on file
- Can re-apply at any time

### **BUS STOP INFORMATION**

- Stops may be up to 1/2 mile from residence
- Students must be at stop 5 minutes prior to scheduled pick-up time to assure timely operation
- Buses will not wait for students for more than 1 min from normally scheduled departure time
- KG & 1st grade students must be accompanied at stop location by an adult
- Services cancelled after 15 school days of inactivity
- When Akron Public Schools is closed for inclement weather, no transportation services will be provided.

*This form is NOT to be used for students attending any Akron Public School or students attending any High School*



**For 2021-2022 school year**

## Request For Transportation Services Form

## For Charter, Parochial & Non-Public Schools

### Grades KG - 8th only

*Legal Guardians are required to complete and return this form with required documentation to Akron Public Schools for consideration of Transportation Services—NOT SCHOOLS*

*Helping to serve our Community, Schools, and Families one child at a time!*

Please note requirements listed under each heading;  
Only ONE FORM TYPE may be chosen:

**Updated/New Student**

**REQUIRES THE FOLLOWING TO BE PROVIDED:**

- Current, Visibly Dated Proof of Residency**
- Copy of Birth Certificate Highly Suggested**

- ◆ New to School, Moved, or Changed Address
- ◆ New to Transportation Services/Never received services for **this school year**
- ◆ Change of Custody/Guardianship

**Renewal With No Changes**

**Received Transportation Services to the school listed during the 2020-2021 school year from same address and same school of attendance**

- ◆ At Same School as previous year
- ◆ At Same Address as previous year
- ◆ Same Guardian as previous year

**I am requesting AM & PM service (optional)**

**I am requesting AM pick-up ONLY (optional)**

**I am requesting PM drop-off ONLY (optional)**

**Akron Public Schools provides a variety of transportation services to our community. We offer transportation services via an APS yellow bus, a contracted yellow bus provider, or a stipend, called payment-in-lieu, for parent transporting their student/s when necessary.**

**Akron Public Schools Transportation Department is the solely responsible for deciding who is eligible for the payment-in-lieu stipend. A request cannot be made to solely receive payment-in-lieu of riding a yellow bus should a bus be available.**

**I am choosing to refuse and opt-out of receiving ANY and ALL types of transportation services, including reimbursement for transporting my student/s, even if all other families at the school of attendance only receive payment-in-lieu services instead of a physical yellow bus. I realize that there will not be any form of service provided to me and I may reapply in the future.**

**RETURN TO:**

Akron Public Schools  
Student Services /Transportation, Rm 513  
10 North Main Street, Akron, OH 44308  
FAX: (330) 761-3224 or (330) 761-2960

EMAIL: rcarroll@apslearns.org

**\*\*Schools are not required to complete or return this form in to APS**

**\*\*Only ONE SCHOOL may be marked**

**\*\*For 2021/2022 School Year Only\*\***

<input type="checkbox"/> Akron Preparatory School	13254
<input type="checkbox"/> Akros Middle School	12060
<input type="checkbox"/> Arlington Christian Academy	113050
<input type="checkbox"/> Brilliance School	13170
<input type="checkbox"/> Chapel Hill Christian—NORTH	60657
<input type="checkbox"/> Chapel Hill Christian—SOUTH	71571
<input type="checkbox"/> Canton College Preparatory	13255
<input type="checkbox"/> Case Preparatory (formerly University)	19221
<input type="checkbox"/> Cornerstone Community	134460
<input type="checkbox"/> CVCA Christian	67611
<input type="checkbox"/> Eagle Academy (formerly STEAM)	12627
<input type="checkbox"/> Edge Academy	133538
<input type="checkbox"/> Emmanuel Christian Academy	120865
<input type="checkbox"/> Faith Islamic	143248
<input type="checkbox"/> GSELC/SCOPE	11381
<input type="checkbox"/> Holy Family	57513
<input type="checkbox"/> Imagine Leadership (1st-6th only)	14121
<input type="checkbox"/> Imagine Akron Academy (KG only)	11947
<input type="checkbox"/> Immaculate Heart of Mary	57232
<input type="checkbox"/> Julie Billiart of St Sebastian	16974
<input type="checkbox"/> Lake Center Christian	64915
<input type="checkbox"/> Main Street Preparatory	14066
<input type="checkbox"/> Mayfair Christian Academy	54171
<input type="checkbox"/> Middlebury Academy	134213
<input type="checkbox"/> Our Lady of The Elms (KG-8th only)	56937
<input type="checkbox"/> Old Trail	60848
<input type="checkbox"/> Redeemer Christian School	60368
<input type="checkbox"/> S.U.P.E.R. Learning Center	10582
<input type="checkbox"/> Spring Garden Waldorf	96693
<input type="checkbox"/> St. Anthony of Padua	56994
<input type="checkbox"/> St. Augustine	57182
<input type="checkbox"/> St. Francis de Sales	57018
<input type="checkbox"/> St. Hilary	57034
<input type="checkbox"/> St. Joseph—Cuyahoga Falls	57240
<input type="checkbox"/> St. Joseph—Mogadore	60012
<input type="checkbox"/> St. Mary	57067
<input type="checkbox"/> St. Sebastian	60962
<input type="checkbox"/> St. Vincent de Paul	57109
<input type="checkbox"/> Summit Academy Elementary	133587
<input type="checkbox"/> Summit Academy Middle	132779
<input type="checkbox"/> Summit Christian School	96966
<input type="checkbox"/> The Lippman School	65722
<input type="checkbox"/> Total Education Solutions	17448

OTHER: \_\_\_\_\_

**ALL information is REQUIRED to be filled in:**

1st Student: \_\_\_\_\_

DOB: \_\_\_\_\_ Grade: \_\_\_\_\_ [OFC USE ONLY]

2nd Student: \_\_\_\_\_

DOB: \_\_\_\_\_ Grade: \_\_\_\_\_ [OFC USE ONLY]

3rd Student: \_\_\_\_\_

DOB: \_\_\_\_\_ Grade: \_\_\_\_\_ [OFC USE ONLY]

4th Student: \_\_\_\_\_

DOB: \_\_\_\_\_ Grade: \_\_\_\_\_ [OFC USE ONLY]

**REQUESTOR of Transportation Services is REQUIRED to be complete the below information**

(NOTE: If requestor is married **AND** residing together, **both names must appear** on form or only requestor may provide proof of residency)

**\*All of the information below is required to be legible and completed by the ADULT requesting transportation services for their student/s:**

Requestor Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Legal Guardian?  Yes  No

Custody  Yes Case Number: \_\_\_\_\_

Divorced/Residential  Court-Placed  No

Address: \_\_\_\_\_

Apt. \_\_\_\_\_ City: \_\_\_\_\_ OH Zip: \_\_\_\_\_

Contact Email: \_\_\_\_\_

All-Call Number: \_\_\_\_\_

First Contact Number: \_\_\_\_\_

**By signing and dating this form (required), I agree that I have read and agree to the stipulations listed. Further, I am requesting consideration for transportation services for the above-named student/s.**

X \_\_\_\_\_ X \_\_\_\_\_  
Signature of Requestor Date

**School Use ONLY:** \_\_\_ MKV **APS USE ONLY:** DBCER \_\_\_ DIPOR \_\_\_ DCUST \_\_\_ DRIFT \_\_\_ DMISC /DDIST \_\_\_\_\_